

STOCKTON HEATH PRIMARY SCHOOL

Ingestre Hall Arts Residential Visit (Y4)

Wednesday 28th February – Friday 2nd March 2018

INFORMATION FOR PARENTS AND CHILDREN



Ingestre Hall



Location of Ingestre Hall

Ingestre Hall, Ingestre, Nr Great Haywood,
Staffordshire, ST18 0RF

Telephone 01889 270225
(Please only use this number in the case of an
emergency situation.)

Web: www.ingestrearts.org.uk

Staffing:

Mrs McAleny- Group leader
Mr Harding
Miss Kennerely
Mr Kavanagh
Mrs Armstrong
Mrs Stephens
Miss Bird



Please note this is the code of conduct provided by Ingestre Hall and applies to all pupils.

Code of Conduct – INGESTRE HALL

Introduction

The Code of Conduct outlines the following:

- Overview statement
- Core Values
- Discipline Policy

Ingestre Hall has a belief that all young people have a right to develop and be educated in a safe and positive environment. In order to support this Ingestre Hall expect young people, visiting schools, visiting organisations and centre staff to adhere to and support the outlined core values.

Core values

Core values will be displayed in the centre.

All young people visiting Ingestre Hall should:

1. Treat all others and self with respect
2. Pay attention and listen to each other and staff
3. Be supportive of others both physically and emotionally
4. Be honest and trustworthy
5. Act to keep themselves and others safe
6. Set a good example to others
7. Participate actively in all aspects of their courses
8. Look after the centre property and any equipment they use
9. Look after the environment

Discipline Policy

Sequence of Punishments/Sanctions

All students will be treated fairly and equally.

We would deem this the normal series of events in the event a young person visiting Ingestre Hall needs sanction either in terms of discipline or expectations. The school/organising body and parents can be informed at any stage; this will be dependent on individual circumstances.

1. The young person will be told that his/her behaviour is unsuitable, given the opportunity to discuss the situation and will be encouraged to modify that behaviour.
2. Visiting staff working with centre staff will develop an appropriate sanction for the young person, these may include; loss of free time, extra duties, an early bedtime, etc if deemed necessary.
3. A contract will be drawn up between the centre, the visiting staff and the young person outlining expectations in terms of behaviour and attitude.
4. The young person is internally excluded from activities for a specified period agreed with Ingestre Hall management and the visiting staff. The school/organising body **will** be informed at this stage.
5. The young person will be excluded from Ingestre Hall following a meeting between Ingestre Hall management and the school/organising body. A formal record will be made of this and given to both bodies. It is the responsibility of the school/organising body to organise the return home, however Ingestre Hall will be as supportive as possible. Ultimately the decision to exclude rests with Ingestre Hall.

The following are regarded by Ingestre Hall as valid reasons for suspension or expulsion:

- Smoking, substance or alcohol abuse
- Persistent bullying of a young person
- Physical attack on a student or member of staff
- Verbal abuse of a student or member of staff
- Disruptive behaviour
- Persistent infringements of centre rules or core values
- Significant damage to the building, centre grounds, staff & young persons' property or any environment used by the centre
- Stealing from the centre, staff or young persons or others in the local community.

A very serious problem may result in the normal sequence of punishments and sanctions being abandoned and a child being required to be taken home.

ACTIVITY GROUPS

Whilst at Ingestre hall, your child will be focusing on one particular art form.

Your child has already been told which art form group they have been allocated from a choice of:



Art



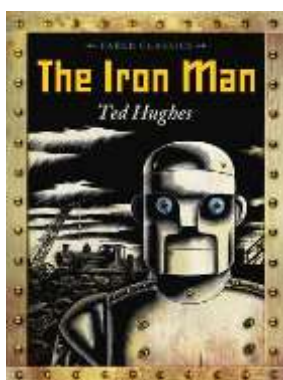
Drama



Dance



Computer Animation



Joint theme for all groups
will be based on the text
**The Iron Man by Ted
Hughes.**

Ingestre Hall Residential (Y4)

DAY 1- Wednesday 28th February 2018

- ☺ Children must come to school at the normal time, accompanied by an adult. They should enter via the hall doors straight into the large hall.
- ☺ Children can travel in their own clothes.
- ☺ Suitcases/bags are to be put in the School Hall. Please try and provide where possible a bag as opposed to a suitcase as it will be easier for the children to carry this to their dormitory.
- ☺ Children should wait in the hall to be registered.
- ☺ If your child is prone to travel sickness, please ensure s/he has taken the appropriate medication. (Please provide tablets for the return journey; these must be given to a member of staff.)
- ☺ Any medication must be passed to Mrs McAleny before departure with clear instructions for administration recorded and in a sealed bag with your child's name on it. This medication must also be recorded on your child's medical form.
- ☺ The coach will depart from school at around 9:30am- 9:40am
- ☺ We shall be travelling straight to Ingestre Hall and aim to arrive for around 11:00am.
- ☺ The school office will send out a SchoolPing to parents to confirm our safe arrival at the centre.
- ☺ On arrival at the centre the children will be given a tour of the centre and will be making their beds in their dormitory.
- ☺ Afternoon activities will commence after lunch at 2:00pm.
- ☺ Dinner
- ☺ Evening activity- 3D Cinema.

Day 2- Thursday 1st March 2018

- ☺ Breakfast
- ☺ Morning activity
- ☺ Lunch
- ☺ Afternoon activity
- ☺ Dinner
- ☺ Evening activity- Disco

Final Day- Friday 2nd March 2018

- ☺ The children will have breakfast in the morning before we depart.
- ☺ We will leave the centre at around 10:30-11:00am.
- ☺ Children will have a packed lunch on arrival back at school (provided by school- cost included in your payment for the trip.)
- ☺ Parents will receive a School Ping to let them know that we have arrived back at school safely. The children will spend the afternoon in school.
- ☺ The children can be collected as normal at home time at 3:10pm.

CLOTHING & OTHER ITEMS

- ☺ Children do not need to take their school uniform or travel in their school uniform.
- ☺ Children can wear their own clothes for the duration of their time at Ingestre Hall. However, please do try and label these clothes so that they can be reunited with your child if they are lost.
- ☺ Children must wear comfortable clothing for the duration. If they are taking part in drama/dance then jeans are not suitable.
- ☺ In addition to their everyday clothing the children will need:
- ☺ Toiletries: Towel, toothbrush, toothpaste, shower gel
- ☺ Nightwear
- ☺ Outdoor coat (waterproof) and outdoor shoes (Please note the children cannot wear their outdoor shoes in the hall and they must be kept separate)
- ☺ Sensible flat shoes or trainers for indoor wear
- ☺ Sun hat/ sun cream for sunny conditions (if applicable)
- ☺ Slippers are only permitted in the dormitory area.
- ☺ The children may bring **small** indoor games and a book to read for quiet time activities.
- ☺ A teddy bear is of course allowed and will remain in your child's dormitory for their time at Ingestre Hall.
- ☺ Your child may bring a camera but school can take no responsibility for the loss of it during the residential stay.
- ☺ **All children will need to carry their bag/suitcase up a number of flights of stairs on arrival at the hall so please do try and pack lightly and if possible a bag is preferred instead of a suitcase.**

If your child has selected art as their choice of art form they will require a large overall/shirt to cover their clothes during the sessions.

VALUABLES

Children should not be wearing any jewellery other than jewellery that is normally permitted in school.

Electronic equipment, mobile phones and hairdryers are forbidden.

POCKET MONEY

There is a small tuck shop that will be open during our time at Ingestre Hall. Included in the price that you have paid the children will have £5.00 given to them to spend in the shop.

PLEASE DO NOT SEND CHILDREN WITH ANY POCKET MONEY as it is already included in your payments and is more than enough for the children to spend.

OTHER COMMUNICATIONS

School will send communication during the residential via the School Ping system so please ensure that you are accessing your messages prior to the trip commencing so that you can stay up to date with information sent to parents.

School will aim to upload pictures from the residential on a daily basis to the school website/ or twitter feed. When photographs have been uploaded you will receive a School Ping.